

**TRITAX MANAGEMENT LLP**  
**CORPORATE SOCIAL RESPONSIBILITY COMMITTEE**  
**TERMS OF REFERENCE**

**1. Members**

- 1.1. Members shall be appointed or removed by Tritax Management LLP (the “Manager”). The Chair of the Corporate Social Responsibility (CSR) Committee (the “Committee”) shall be Henry Franklin.
- 1.2. There shall be a at least one Partner of the Manager on the Committee.
- 1.3. Current members are:
  - Henry Franklin (Partner)
  - Petrina Austin (Partner)
  - Catherine Fry (Head of Compliance)
  - Frances Holligan (CSR Coordinator)
  - Hana Beard (Company Secretary)
  - Kirstin Walmsley (Head of Marketing)
  - Alina Iorgulescu (Assistant Fund Manager EBOX)
  - Tom Alcock (Asset Manager TPIF)
  - Ally Lewis (PA and Team Administrator)
- 1.4. Only Members of the Committee have the right to attend Committee meetings. However, non-members may be invited to attend in order to contribute on specific areas of expertise.

**2. Secretary**

- 2.1. The CSR Coordinator shall act as the Secretary to the Committee. The Secretary shall attend all meetings and circulate any necessary meeting documentation to the members of the Committee (and invitees, as appropriate) in a timely manner.
- 2.2. The Committee Secretary shall minute the proceedings and resolutions of all meetings of the Committee and final signed copies of the minutes shall be kept as records.

**3. Meetings**

- 3.1. The Committee shall meet as required and at least two times during the year
- 3.2. The Quorum necessary for the transaction of business of the Committee shall be two members at least one of which must be a partner of the manager
- 3.3. The secretary shall ascertain, at the beginning of each meeting, the existence of any conflicts of interest and minute them accordingly. The relevant member of the Committee

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shall not be counted towards the quorum and they must abstain from voting on any resolution of the Committee in which they and/or their associates have a material interest.

#### 4. Purpose

4.1. The purpose of the Committee is:

- A. To provide oversight of and carry out the responsibilities delegated by the Manager relating to, corporate social responsibility and sustainability.
- B. To agree actions the Manager and Boards of TBBR, EBOX and TPIF can take to improve their social responsibility awareness and be good corporate representatives in the communities in which they operate, while furthering long-term strategic objectives.
- C. To monitor social and environmental trends, risks and opportunities that affect business strategy and performance.
- D. To communicate, engage and build relationships with communities, stakeholders and decision makers in order to sustain and build public trust and confidence.

#### 5. Duties and Responsibilities

The Committee is responsible for oversight of CSR and sustainability matters and will:

- 5.1. Review, approve or make recommendations to the Manager and the respective independent Boards of TBBR, EBOX and TPIF in respect of CSR and sustainability matters, including but not limited to progress on integrating environmental, social and governance (“ESG”) factors into business strategy and decision-making of TBBR, EBOX and TPIF.
- 5.2. Provide oversight of the Manager’s policies in terms of performance, communications and engagement on CSR and sustainability matters to ensure the Manager is effective in meeting its obligations and achieving its objective of being a socially responsible corporate entity.

5.2.1. The Committee’s primary duties and responsibilities for the oversight of CSR and sustainability matters are as follows:

- Review, approve or recommend to the Manager’s management and/or the Boards of TBBR, EBOX and TPIF any policies and/or priorities relating to CSR and sustainability matters;
- Identify social and environmental trends in public debates, public policies, regulations and legislation that may impact the Manager’s strategy and business interests and recommend, where necessary, appropriate responses to the Manager and/or the Boards of TBBR, EBOX and TPIF;
- Review and provide oversight of the incorporation of ESG factors in the Manager, TBBR, EBOX and TPIF’s reporting and any public CSR and sustainability disclosures, including in the Annual Report, as well as in relevant certification assessments; and
- Review and provide oversight of the Manager’s initiatives for community relations including community investment and partnerships and communication, consultation and engagement with key stakeholders so as to ensure a rigorous and systemic approach.

5.3. Other:

- Request and examine records as it deems necessary to ensure that reasonable measures are in place to manage social and environmental issues and aid compliance

- with applicable corporate policies and regulatory requirements;
- Engage independent advisors and approve terms of their engagement including fees; and
  - Meet separately with Management, employees or independent advisors in respect of CSR and sustainability matters, as and when required.

## **6. Reporting responsibilities**

- 6.1. The Chair of the Committee shall report formally to the Boards of TBBR, EBOX or TPIF, as appropriate, on proceedings after each meeting on all matters within its duties and responsibilities.
- 6.2. The Committee shall make any recommendations to the Board it deems appropriate on any area within its remit where action or improvement is needed.

**Tritax Management**

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